

**Pinewood Lakes Master Board Meeting
Meeting Minutes
February 9, 2021 via Zoom**

3:00pm Call to order

Location: Zoom

Board Members Present: Pat Rounds, Danielle Smith, Christian Koenig

Reserve Board Member: Bill Kinard

Guests: none.

Minutes Jan 12, 2021 meeting. Pat motion to approve as written. Dani 2nd. All approved motion.

Visitor forum: no visitors

Reserve Report:

- Working on 2020 financials still
- Finalized the parking and sent out to members with waiver option
- Annual meeting scheduled for April 8th

Old Business

- Pool
 - Rules need to be revised
- Signs: 13 signs need replacing (fast signs)
 - 2 interior front signs
 - Playground
 - No trespassing by pool
 - No glass containers at pool
 - No diving
 - Pool rules
 - Reserve signs: fountain and pinewood lakes ponds
 - Irrigation signs (does Donna have them)
- RV Lot:
 - Markers, a few need to be placed
 - Security
 - ACTION: Christian: Quotes to get some cameras in place for the theft problem. With sign saying cameras are present.
- Landscaping
 - Trimmed all the trees
- Spring community Yard sale
 - May 22nd or June 5th
 - New banner being ordered -
 - Need a committee

- DMC:
 - No submittals recently
- CC&R courtesy letter
 - Letter needs to be drafted - Parking – park in garage, rv courtesy, keep our neighborhood clean,
 - Action: Christian start letter. Danielle will soften
 - Parking in driveways
 - Policy – reserve to share
 - Top of invoice – AMI is charging us
- Financials:
 - Not complete
- Violation Reports
 - Still no violation reports sent to board
- Stubblefield
 - Discussing maintenance plan
- Annual Meeting
 - Change of plans with venue – Star Community center and hope people show
 - \$50/per room of 50 ppl
 - Christian to reserve rooms
 - April 22nd – and 27th as a back up date 6:30-8:30pm
 - 30-day notice – must be done by March 21st
- *From previous minutes not addressed: Brenda meeting (Pat, Bill, Christian, Ben): Financials, violation process, pool key card process – new homeowners, resident records – directory, next steps – being proactive, communications, etc.*
 - *Action still needed*

New Business

- One Board proposal
 - Reserve to discuss at next board meeting
 - Both boards to work on issues/processes that will need to be resolved
 - Set up a meeting for both boards
- Election Committee
 - Chairperson recruit
 - Board recruit – 3 open positions
 - Christian is filling in Jaime's position. Expires 4/2022
 - Danielle's position expires 4/2022
 - Ben needs to be officially voted in
 - Pat's position open – rerunning
 - Empty seat open
- AMI Portal
 - Agendas and minutes are sent out when they are final.
 - Notices are sent to Brenda to email

- Brenda needs to post on AMI portal
- Next meeting scheduled for 3pm, March 9th, 2021

Adjourned
