

Pinewood Lakes Master Board Meeting
Meeting Minutes
February 7th, 2022, via Zoom

3:00pm Call to order

Location: Zoom

Board Members Present: Pat Rounds, Danielle Smith, Ben Gagnon, Danyelle Thayer

Reserve Board Member: Bill Kinard

Guests: none.

Minutes: December 4th 2021

Pat Rounds motion to approve. Danyelle 2nd. All approved.

Visitor forum: no visitors

Reserve Report:

- Converting the telephone system in gates to cellular due to long distance?
- Reserve is using legal advice to enforce cc&r lawyer to determine cost for medication / attorney fees.
 - Pat: neighbor complaining about street, cars, - wants to amend cc&r to include a fine structure.
- April 5th – annual meeting
 - Long term capital reserve – set up a fund, \$7K into the fund. Good return, but negatives is risky in short term.

Old Business

- Pool
 - Member keys project – need additional quotes
 - AMI: Needs to get us another vendor to quote
 - Exit button compliance – too many conflicting answers
 - Contacting Fire to get emergency compliance answer and document
- RV Lot:
 - Fix fenced
 - Billing is separate – should be one bill for each member.
 - Spring cleanup will happen in March/April
- Landscaping / Irrigation –
 - Sample of dredging of canal – dredged up 20 feet.
 - And dump debris on side with small machine. Ask if can seed it
 - Possible landscape company to help make it look nicer and make it a landscape project.
 - Or wait for big machine, cost a lot of money to unload debris. And other issues with hauling away.
 - New benches –
 - Location possibilities:
 - near basketball court
 - New trees – locations will be looked at to see
 - Member requested for aloha to clean up their yard for HOA trees.

- Ben motioned to deny request. Pat 2nd. All agree.
 - We can look at branches but, that's about it.
- DMC
 - PWL form will be update
 - Samantha Brown needs to be reminded of who is on committee again.
- Financials:
 - Capital expenses for updating and upgrading our pump house \$16K
 - Christmas lights increased A LOT.
 - Need to get new quotes.
 - Get quotes from smaller businesses
 - December financials have not been received from AMI
 - Year end financials have not been received from AMI
- Violation Reports
 - AMI has not provided any reports in a few months.
- Swings
 - \$5800 for 4 swings with shipping
 - 10 week lead time
 - 32'x36'
 - Capacity 250lbs.
 - Needs rubber mulch
 - Need to take measurements
 - Think of other projects we may want to spend the money on for the neighborhood.
- Website:
 - Need to find a webmaster
 - Quote for someone to maintain for updates.
- Timeline for per month / To Dos–
 - Document is on the shared drive for everyone to contribute to
- AMI / Samantha Brown
 - Requested for her to attend many times. No Introduction meeting
 - Set expectations
 - Attend board meetings at least once a quarter.
 - Need to go above Samantha Brown to get some communication going.
 - Not upholding contract obligations
 - Need to set up RFQ sent out.

New Business

- Dog bags
 - Has AMI ordered?
 - Why are we getting service charges for ordering dog bags?
- CC&R revision revival
 - Keyes has offered to help with CC&R projects.
 - A Committee is needed to complete this project.

- Annual Meeting scheduled for: April 28th 630pm
 - Fire station location
 - River house \$300
- Spring Community Yard sale date: June 4th
- Upcoming Board meetings:
 - February 28th , 4pm via zoom

Adjourned
